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BHUTAN TELECOM LIMITED

OUT OF CYCLE BILL PROCESS FORM

CS/TBI/2002/

Date:

PROCESS FOR TEMPORARY BILL OF TELEPHONE / FAX

Customer Name

First: Middle: Last:

Address:

Location of phone:

Bill requested for:

Effective Final/Temporary Bill

Date: Time:

Signature of the applicant

Official Use

Final bill(s) expected to Customer Services Unit Latest by:

Date: Time:

Contact Name:

Contact Number:

Dear Customer (S),

Please note the final bill(s) processing will take at least two working days. Please visit us again for final settlement at the date and time stipulated in item v. above. Thank you for your understanding and being our valued customer till now.

Copy to:

- i. Manager, Billing and International Services for necessary action.
- ii. Office Copy

Out-of-Billing Cycle Charge of Nu. 150/- each received Vide Receipt No.

Date:

Tel: +975-2-343434 Fax: +975-2-324312
Drophen Lam 2/28, Post Box 134, Thimphu, BHUTAN